

Business: Action

- a. Approval of Board Policies 15, 17-19 & 27

Time: 6:05 p.m. (03:59)

Board policy 15 was tabled again for further review.

Board policy 17: Motion made by Secretary Pratt and seconded by Director Sparrow to approve Board Policy 17. Motion passed unanimously 5-0.

Board policy 18: Motion made by Secretary Pratt and seconded by President Garvin to approve Board Policy 18. Motion passed unanimously 5-0.

Board policy 19: Motion made by Treasurer Traff and seconded by Director Sparrow to approve Board Policy 19. Motion passed unanimously 5-0.

Board policy 27: Motion made by Secretary Pratt and seconded by Vice President Smith to approve Board Policy 27. Motion passed unanimously 5-0.

- b. Fire Chief Hiring Process Update

Time: (14:40)

City HR Director Vicki Hedges discussed the process for the upcoming Fire Chief Hiring process. Director Hedges also shared with the Board the results of a short 3 question survey given to the FF/EMT applicants at the last process.

- c. Interim Chief Appointment and discussion.

Time: (17:28)

President Garvin shared that he met with all 3 Assistant Chiefs this week. After some discussion the decision was made that an interim chief would be appointed from an internal candidate. Treasurer Traff made a motion and Secretary Pratt seconded to appoint Chief Amy Hanifan as interim chief through the hiring process. Motion passed unanimously 5-0.

Other Business:

- a) Board Committee/liaison Reports

- I. LOSAP – Treasurer Traff shared that at the last Volunteer business meeting (9/6/2023) they voted to adopt a modified way of calculating the volunteer points. This new way of calculating will be retroactive back to July 1, 2023. This will not change the cost of the plan but will put emphasis on how points are awarded for drills, responses to calls and business meetings.
- II. Branding – Director Sparrow shared that the first committee meeting will be Sept 25th, 2023 at 6:00pm at the Fire Station.

- b) Board Information Reports: President Garvin mentioned he met at the High Heaven gate along with approx. 30 people regarding possibly closing the gate. The Commissioners have not landed on a decision yet.

Information

a) Division/Department Reports

- I. International Association of Firefighters (IAFF) Local 3099: President Godfrey gave update on their First Annual Softball tournament. Proceeds go to MDA. They will do it again next year. He also shared this year's design for Breast Cancer Awareness Month. Proceeds go to With Courage.
- II. McMinnville Volunteer Firefighters Association: Vols had the Engine down at Cruise the Gut along with the popcorn wagon. SYL foundation had their 5k run 9/9/23 (proceeds are split among law enforcement, fire, and City). Volunteers took the Truck and flew the flag over the finish line. Pete gave a reminder of the Pancake feed October 8th.
- III. Fire Chief Report: Chief Leipfert shared with the board the current Statistical Report. He gave an update on the Air Show, Sept 28-Oct 1. The Department will be out on the airfield all four days. The Chief explained why Ordinance 1 and 2 will be back on the upcoming agenda. These did not get published the first time. We have signed a contract with Accuity for our auditor. A contract with the accountant is coming soon. The IGA with the City is in progress. Chief Hanifan spoke to the status of the transition with Oregon Health Authority and our service licenses. She also gave an update on the recent FF/EMT process and current candidates in backgrounds.

b) Correspondence: None

c) Informational items: President Garvin thanked Board members that attended Chief Larry Giddings retirement.

d) Next Meeting: Thursday **September 28, 2023**, at 6 p.m.

Meeting adjourned: Time: 6:49 p.m.